



## Time and Attendance

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TimeForce is effective for both hourly and salary paid personnel. It replaces punch clocks, time cards, and time sheets with a simple, yet powerful software system.

- Highly Intuitive Set-Up Wizard
- Unlimited employees' pay policies and shifts
- Simplified tracking of all accruals
- Error checking system
- Automatic time entries for approved absences
- Multiple overtime categories
- Premium time and shift differentials
- Meal and break time reporting
- Handles flex time and split shifts
- Holiday and employee benefit management
- Optional job-costing module
- Unlimited user defined schedules
- Exports to all popular payroll programs
- Optional employee self-service

*Simplify your time and attendance process and eliminate errors.*

simplify

## Collect Time

TimeForce can be setup depending on your business demands. If you want to enter your time from your PC at your desk, at home, or traveling with a laptop, TimeForce Self Service is an available option that enables your staff to do so. You control the permissions and access. TimeForce gathers your data; tracks all accruals; and exceptions such as tardiness, absenteeism or abuse of break or meal periods.

## From Time-punch To...

### Collect Time



Collect time from any internet connection, 24/7.

### Process Time

Export to your payroll processing software

[payentry.com](http://payentry.com)

Export to third party payroll processing service bureau.

## Manage Time

TimeForce proficiently manages all of the time data for your employees and business. It is very intuitive, incredibly flexible, and scalable. Permissions and access are under your control. Time collection, management and extensive reporting are at your finger tips.

### Manage Time

[payentry.com](http://payentry.com)

Job-costing add-on module

Extensive Reporting

## Process Time

TimeForce handles all steps of the process, from time punch to paycheck. Your time is ready for payroll processing. TimeForce exports to your existing payroll software or a payroll service provider. No extra steps or hoops.

## ...Paycheck

